

ACE Online

Today's Session: Understanding the My Courses Page

Getting Ready: You will need a valid HawkID and password

Follow up:

If you have questions regarding this instructional technology, please contact the ITS Help Desk at its-helpdesk@uiowa.edu.

We will be exploring the My Courses page of the ACE Online program.

PART ONE – Accessing the ACE Online Program

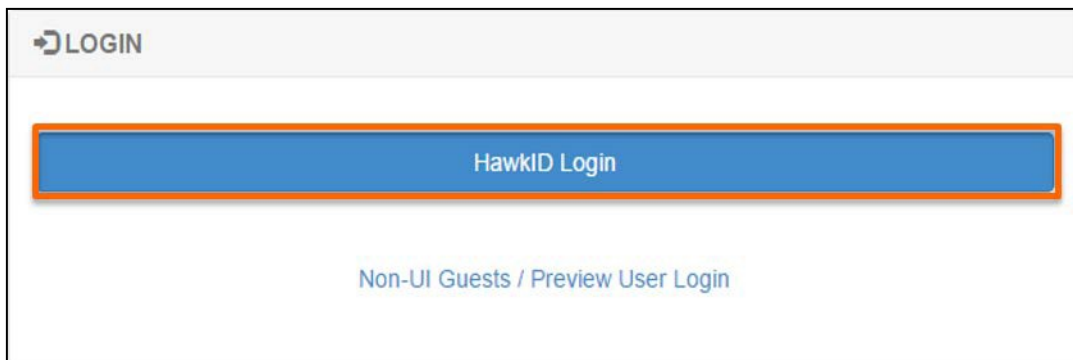
Points of access

You can access the ACE Online Program via ICON and myui.



Access via ICON

1. Open a new browser: Chrome or Firefox.
2. Go to <https://icon.uiowa.edu>.
3. Click **HawkID Login**.



4. Enter your HawkID and Password.

The screenshot shows the 'HawkID Login for ICON' page. On the left is the 'ICON' logo. On the right, there are two input fields: 'HawkID' and 'Password'. Both fields are highlighted with orange rectangular boxes. Below the 'HawkID' field is a blue 'Log In' button and a link that says 'Forgot your HawkID password?'.

5. Click **Log In**.

This screenshot is identical to the previous one, but the 'Log In' button is now highlighted with an orange rectangular box.

6. Click **Student Tools**.


The screenshot shows a navigation bar for 'THE UNIVERSITY OF IOWA'. It includes 'My Courses', 'Quick Links', and 'Student Tools' (highlighted with an orange box). Below this is a yellow bar with the 'ICON' logo and links for 'Instructors (0)', 'Students (0)', 'D2L Home', and 'Canvas Home'.

7. Click **Course Evaluations (ACE)**.

This screenshot is similar to the previous one, but the 'Student Tools' dropdown menu is open. The menu items are 'Clicker Registration', 'Course Evaluations (ACE)' (highlighted with an orange box), and 'TurboVote'.

8. Enter your HawkID and Password.

HawkID Login for CollegeNET, Inc.



HawkID


Password

[Log In](#) [Forgot your HawkID or password?](#)

You will be logged in to this service securely. Information which will allow you to access the site you requested will be transmitted to the site. This information will be encrypted before it is sent. Please see the [ITS Help Desk Shibboleth support pages](#) for additional information.

9. Click **Log In**.

HawkID Login for CollegeNET, Inc.



HawkID

Password

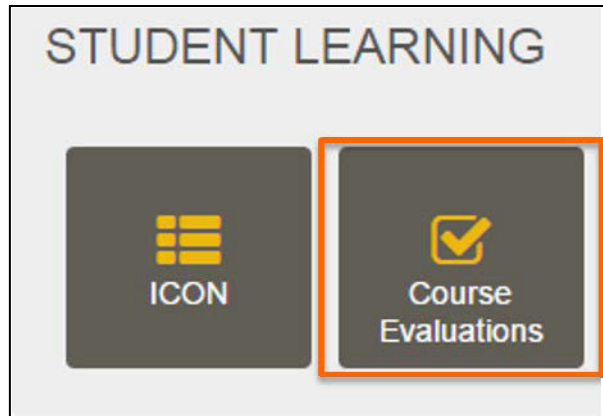
[Log In](#) [Forgot your HawkID or password?](#)

You will be logged in to this service securely. Information which will allow you to access the site you requested will be transmitted to the site. This information will be encrypted before it is sent. Please see the [ITS Help Desk Shibboleth support pages](#) for additional information.



Access via MyUI

1. Open a new browser: Chrome or Firefox.
2. Go to <https://myui.uiowa.edu>.
3. Click **Course Evaluations**.




4. Enter your HawkID and Password.

The screenshot shows the 'HawkID Login for CollegeNET, Inc.' page. On the left is the University of Iowa logo. On the right are two input fields: 'HawkID' and 'Password', both highlighted with orange borders. Below the fields is a blue 'Log In' button and a link for 'Forgot your HawkID or password?'. At the bottom, there is a security notice: 'You will be logged in to this service securely. Information which will allow you to access the site you requested will be transmitted to the site. This information will be encrypted before it is sent. Please see the ITS Help Desk Shibboleth support pages for additional information.'

5. Click **Log In**.

HawkID Login for CollegeNET, Inc.



HawkID

Password

[Forgot your HawkID or password?](#)

You will be logged in to this service securely. Information which will allow you to access the site you requested will be transmitted to the site. This information will be encrypted before it is sent. Please see the ITS Help Desk [Shibboleth support pages](#) for additional information.

PART TWO – Understanding the “My Courses” page



REFERENCE—The “My Courses” Page

1	Test Term 1		4	5	6	7	8	9	10
2	Course	3	Response Rate	Evaluators	Course Report	Comments	Responses	Instructor Report	Reminder
<input type="checkbox"/>	PROS 8360 : Prosthodontic Clinic 0001 (Stand-alone)		0%	0 / 1	View	View	View	View	--
Open	PROS 8360 : Prosthodontic Clinic 0801 (Stand-alone)		0%	0 / 0	Report available on 3/31/17 8:00AM	--			
Upcoming	PSY 1001 : Elementary Psychology 0AAA (Lecture)		0%	0 / 0	Report available on 5/7/17 12:00AM	--			

1. **Semester:** Denotes which semester the reports are for.
2. **Status:** Denotes the status of your evaluations.
3. **Course:** Denotes course number, title, and section.
4. **Response Rate:** Percentage of students that have completed their evaluations. This data will update while course evaluation periods are open.
5. **Evaluators:** Number of students that have completed an evaluation / total number of students enrolled in the course. This data will update while course evaluation periods are open.
6. **Course Reports:** Available quantitative reports for a course or date the reports will be available for review.
7. **Comments:** Qualitative reports for a course.
8. **Responses:** Each individual completed evaluation for a course.
9. **Instructor Report:** Combination of quantitative and qualitative reports for a course.
10. **Reminder:** For the instructor to send reminders to students that have NOT completed an evaluation for a course.

Individuals with disabilities are encouraged to attend all University of Iowa-sponsored events. If you are a person with a disability who requires a reasonable accommodation in order to participate in this program, please contact the Office of Teaching, Learning & Technology in advance at 319-384-4357.

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